

## MISSION STATEMENT (WHY YOU EXIST)

A one-sentence statement describing the reason an organization or program exists

This should be a practical, tangible tool you can use to make decisions about priorities, actions, and responsibilities?

### NEEDS TO...

- ...be clear and simple (most aren't)
- ...avoid elaborate language & buzz words
- ...easily explained by others
- ...not be confused with a **vision** statement
- ...be recognizably yours

## 1-5 WORD ANSWERS

**What type of entity/program? Is this important?**

(e.g. a nonprofit, volunteer program, event, business, etc)

**Why do you exist? (problem/needs)**

(e.g. Millions lack access to safe water)

**What's the broadest way to describe the work?**

(e.g. Providing clean drinking water)

**For whom do you do this work?**

(e.g. To people without access)

**Where do you work? (geographic boundaries)**

(e.g. in developing countries)

## EXAMPLE MISSION STATEMENTS

**charity: water** is a non-profit organization bringing clean, safe drinking water to people in developing nations.

**HandsOn Network** inspires, equips and mobilizes people to take action that changes the world.

View a list of 50 great mission statements

<http://topnonprofits.com/mission-statements/>

## VISION STATEMENT (DESIRED END STATE)

A one-sentence statement describing the clear and inspirational long-term change, resulting from your work.

These should be practical, tangible tools you can use to lead your group or organization in achieving quality results

### NEEDS TO...

- ...be clear and simple (most aren't)
- ...avoid elaborate language & buzz words
- ...easily explained by those involved
- ...not be confused with a **mission** statement

## QUESTIONS TO CONSIDER



What needs to be changed?

What are the major issues or problems?



Why should issues be addressed?

What are their costs to the involved parties?



What are the strengths and assets?

Both of org/program and those being served



What is your dream end-state?

In a perfect world, what would this look like?



What would success look like?

Specifically for this particular project/organization

## EXAMPLE VISION STATEMENTS

No child in our city will go hungry to bed in the evening.

HandsOn Network's vision is that one day every person will discover his/her power to make a difference.

View a large list of example vision statements

<http://topnonprofits.com/vision-statements/>

## CREATING A VOLUNTEER MANAGEMENT PROGRAM A COLLABORATION BETWEEN



NONPROFITS



HandsOn  
NETWORK

POINTS  
OF LIGHT



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